

## Grade 4

### Voluntary Financial Contributions - 2024

Dear Parents/Carers,

We are looking forward to another great year of teaching and learning and would like to advise you of Rowellyn Park Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school, this support has allowed us to invest in improving our teaching and learning spaces, the school grounds, and resourcing spaces like the library and our specialist learning areas. In 2024, these contributions will further support the school in improving our phonics program in the junior school, expanding our senior electives program, introducing a buddy program, and continuing to improve our outdoor play areas.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Mark Henderson  
Principal

Dayle Tasker  
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Grade 4 classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>Books and materials – see itemised list overleaf – (\$53)</li> <li>Kluwell Do It Diary (\$7)</li> </ul>	\$60
Grade 4 Online Subscriptions <ul style="list-style-type: none"> <li>Mathletics (\$12)</li> <li>Reading Eggs (\$12)</li> </ul>	\$24
<b>Total Amount</b>	<b>\$84</b>

### Educational items for students to own

For the 2024 Netbook program, Rowellyn Park offers a “Bring Your Own Device” (BYOD) program.

A list of device items and options that the School recommends is available via the School website ([www.rowellynpark.vic.edu.au/byod-program/](http://www.rowellynpark.vic.edu.au/byod-program/)) and invites you to purchase from *Learning with Technologies* for your child to individually own and use.

Learning With Technologies, have made available our portal for the purchasing of devices.  
<https://rowellynpark.orderportal.com.au/>

### Financial Support for Families

Rowellyn Park Primary understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- States School Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact our Assistant Principal, Samantha Smith on 03 9782 0953 or via email at [rowellyn.park.ps@education.vic.gov.au](mailto:rowellyn.park.ps@education.vic.gov.au)

### Total

Category	Amount
Curriculum Contributions	\$84

## Payment methods

### [OPTION 1 – ONLINE via COMPASS](#)

A Curriculum Contribution and Extra-Curricular Items payment and can be made online via the Compass Portal.

### [OPTION 2 – IN PERSON](#)

A Curriculum Contribution and Extra-Curricular Items payment and can be made in person at the School Office. Cash, personal cheques, VISA/Mastercard/EFTPOS is available.

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

All requests for refunds should be directed to the Business Manager at the School Office on 03 9782 0953.

## 2024 Grade 4 Classroom Consumables – Books and Materials

Name	Qty
STAEDTLER GLUE STICK 35G	3
PICTOR A4 64PG EXERCISE BOOK DOTTED THIRDS 14MM 70GSM SATURN	4
PICTOR A4 48PG 10MM GRAPH BOOK 70GSM SUN	3
STAEDTLER 526 C20 SCHOOL ERASER LARGE	2
BANTEX FRUIT CLIPFOLDER A4 BLUEBERRY	1
INITIATIVE COPY PAPER 80GSM 500 SHEETS A4	1
TEXTA NYLORITE COLOURING PENS PACK 12	2
STAEDTLER TRADITION 110 PENCILS HB	6
STAEDTLER NORIS CLUB COLOURING PENCILS 3MM PACK 12	2
ESSENTIAL WOODEN RULER 30CM (852511)	1
PICTOR 2 HOLE PENCIL SHARPENER METAL	2
ARTLINE 8210 BALLPOINT PEN MEDIUM 1.0MM SMOOVE BLUE	4
ARTLINE 8210 BALLPOINT PEN MEDIUM SMOOVE RED	3
SPIRAX 566 NOTE BOOK STENOGRAPHER TOP OPEN 225 X 152MM 50 PAGES	2
PICTOR A4 96PG PROJECT BOOK 14MM PLAIN/DOTTED THIRDS 70GSM SCORPIUS	2
FACIAL TISSUES 2 PLY BOX 100	2
MARBIG REFILLABLE DISPLAY BOOK A4 20 POCKET BLACK CLEAR FRONT	1
WRITER RED CHECKING PENCIL	2
LARGE TARTAN 1 ZIP PENCIL CASE 350 X 180MM	1
PICTOR 330X240MM 100GSM 64 PAGE SPACE TECH SCRAPBOOK COLOR ME COVER	5
MICADOR SCISSORS BLACK HANDLE 170MM	1

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.